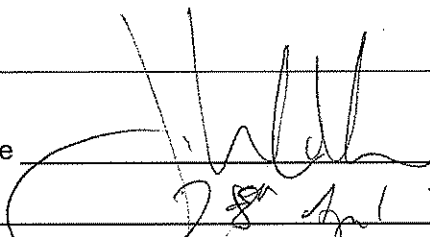


Record of Cabinet portfolio holder decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	John Cotton
Key decision?	Yes
Date of decision (same as date form signed)	
Name and job title of officer requesting the decision	Anna Robinson – Strategic Director
Officer contact details	Tel: 01235 540313 Email: emma.wood@southandvale.gov.uk
Decision	<p>To</p> <ol style="list-style-type: none"> 1) Receive from the government a grant and create a matching expenditure budget in accordance with the financial procedure rules under section 91a. 2) To approve South Oxfordshire District Council to act as the Accountable body for the income and expenditure. 3) Expend the monies in accordance with the activities as set out below. 4) Delegate authority to the Strategic Director in consultation with the Cabinet member to amend the expenditure profile, allocation and activities in accordance with the current project Workplan.
Reasons for decision	<p>In November 2015, the Government announced that Didcot had been awarded Garden Town status. This status came with an award of revenue grant monies up to £695,000 of which £470,000 was received on 29 February 2016. In the event that DCLG has unspent budgets we may receive additional funding of £225,000 in the next few months. This is not guaranteed however.</p> <p>In accordance with the Councils Financial procedure rules it is necessary to create an income budget with a matching expenditure budget to spend this money.</p> <p>The Grant has no specific conditions attached to it and is received in response to an Expression of Interest Bid request that set out the following indicative allocation of expenditure:-</p> <p>Project Manager 40k</p>

	<p>Masterplan production 215k Green Infrastructure 70k Stakeholder mapping 20k Assessment of public Transport 50k Cumulative impact studies 30k Landscape assessment 70k Infrastructure Delivery plan 95k Public realm strategy 25k Leisure strategy 30k "Planning for real" 50k</p> <p>This was intended to only ever be an indicative list of expenditure and the actual allocation of funds will vary significantly depending on the requirements of the project and changing circumstances.</p> <p>During the development of the project it is anticipated that the Strategic Director and the Programme manager will assess the project regularly and that the demands of the project will necessitate adjustment to the workplan and the expenditure profile and allocation. The decision authorises the Strategic Director in consultation with the Cabinet member to make those adjustments.</p>												
Alternative options rejected	<p>To refuse the garden town status and forgo the government funding. This option has been rejected.</p>												
Legal implications	<p>There are no specific conditions attached to the grant.</p>												
Financial implications	<p>That the Council accepts the funding of £470,000 and, should it be made available, further funding of £225,000, and creates a matching expenditure budget accordingly. That the financial commitment against this grant does not exceed the received funds.</p>												
Other implications													
Background papers considered	<p>Financial Procedure Rules</p>												
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?													
List consultees	<table border="1"> <thead> <tr> <th></th> <th>Name</th> <th>Outcome</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Ward councillors</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Legal</td> <td>Margret Reed Pat Connell</td> <td>Approved</td> <td>16th March 2016</td> </tr> </tbody> </table>		Name	Outcome	Date	Ward councillors				Legal	Margret Reed Pat Connell	Approved	16 th March 2016
	Name	Outcome	Date										
Ward councillors													
Legal	Margret Reed Pat Connell	Approved	16 th March 2016										

	Finance	Simon Hewings Julie Bartlett	Approved	1 st March 2016
	Human resources	n/a		
	Sustainability	n/a		
	Diversity and equality	n/a		
	Communications	Andy Roberts	Approved - All necessary communications are already in place	14 th March 2016
	Strategic Management Board	Anna Robinson	Approved	9 March 2016
Confidential decision? If so, under which exempt category?	no			
Call-in waived by Scrutiny Committee chairman?	no			
Has this been discussed by Cabinet members?	Not as yet			
Cabinet portfolio holder's signature To confirm the decision as set out in this notice.	Signature  Date <u>28th April 2016</u>			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date: 28-4-16	Time: 13:00
Date published to all councillors	Date: 28-4-16	
Call-in deadline	Date: 6-5-16	Time: 17:00

Guidance notes

1. This form must be completed by the lead officer who becomes the contact officer. The lead officer is responsible for ensuring that the necessary internal consultees have signed it off. The lead officer must then seek the Cabinet portfolio holder's agreement and signature.
2. Once satisfied with the decision, the Cabinet portfolio holder must sign and date the form and return it to the lead officer who should send it to Democratic Services immediately to allow the call-in period to commence. Tel. 01235 540306 or extension 7306.
Email: democratic.services@southandvale.gov.uk
3. Democratic Services will then publish the decision to the website (unless it is confidential) and send it to all councillors to commence the call-in period (five clear working days). The decision cannot be implemented until the call-in period expires. The call-in procedure can be found in the council's constitution, part 4, under the Scrutiny Committee procedure rules.
4. Before implementing the decision, the lead officer is responsible for checking with Democratic Services that the decision has not been called in.
5. If the decision has been called in, Democratic Services will notify the lead officer and decision-maker. This call-in puts the decision on hold.
6. Democratic Services will liaise with the Scrutiny Committee chairman over the date of the call-in debate. The Cabinet portfolio holder will be requested to attend the Scrutiny Committee meeting to answer the committee's questions.
7. The Scrutiny Committee may:
 - refer the decision back to the Cabinet portfolio holder for reconsideration or
 - refer the matter to Council with an alternative set of proposals (where the final decision rests with full Council) or
 - accept the Cabinet portfolio holder's decision, in which case it can be implemented immediately.